

HOW TO APPLY FOR A CHOICES PROGRAM

UNIFIED ENROLLMENT | 10/1/2020

Part I: Logging In

- 1. Go to http://apply.lausd.net.
- 2. Click on the "Apply" button next to any program or click "Log in." Scroll to see all available programs.



3. If you already have a parent portal account, you may log in with your account email and password.

Login		
Username Password Forgot yo	ail address	 Username is the email address you used for account registration. Session times out after 60 minutes. If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

4. If you do not have an account, you may create a new parent account by clicking on "Register."

Login		
Username	Your email address	• Username is the email address you used for
Password	(۵)	 Session times out after 60 minutes
	Forgot your password?	 If you'd like to change the email address associated with your account, please sign in using old email
	Register Log In	address. Account edits can be made once you logged in successfully.

5. To register an account, please fill out all the required information and click "Register." You will receive a confirmation email that you must click on to finish creating your account.

ur email address is yo	our username. To creat	e an account, enter a valid email address e.g. user@webmail.co
parent account allows	you to:	
 Apply to multi eChoices (Inter-Distr Manage your a Access Parent numbers, track 	ple school choice prog Magnet, Permits With ict Permits, District K-1 application(s). portal to monitor stud k student's progress to	rams offered by L.A. Unified. Transportation and Dual Language), Zones of Choice, Incoming 2 Open Enrollment and Conservatory of Fine Arts. lent's attendance, final grades, update emergency telephone wards completion of graduation requirements and many more.
First Name: *		Middle (optional)
Last Name: *		
Email Address:*		Re-enter Email:*
Please enter the nu	mbers below for secu	urity purposes *
	rmsqr-Tems	

Part II: Adding a Student

1. On the Dashboard screen, click "Add/Edit Student."

🔂 Dashboard	Parent	Student Application
Welcome to your Dashboard		New My Favorites My Actions(0) My Messages Need Help?
	What would y	you like to do?
	Apply to Programs	Track / Edit Applications
	Add / Edit Student	Edit Parent Profile
	1	
Go to Apply Home		

2. If you previously had an account, your students will appear on this screen. To add a new student, click on "New Student."



3. On the first adding a new student screen, fill out all of the required information and click "Next."

Dashboard	Parent	Student	Application
Adding new student cance	el		
Please fill out the informat	ion below:		
First Name *		Middle Initial	
Last Name *		Date of Birth *	Year 🔻
Ethnicity *		Gender *	
Select	•	Male Female	
D Multi-racial/Multi-ethr	nic		
Relationship to the stu	dent*		
Select	•	•	
			Next

4. On the second adding a new student screen, fill out all of the required information and click "Next."

Dashboard	(†) Parent	Student	Application
Adding new student	Cancel		
Address Information			Copy Parent Address
Address *		Apt. No	
City *		Zip Code *	
Previous]	Next

5. On the third adding a new student screen, fill out all of the required information and click "Next."



6. On the final screen, you will select any other students on your account who are siblings to the newly added student. Select all Siblings and click "Next: Confirm and Apply." You can always update this information the next time you add a student or on the student edit screen. A separate application is needed for each sibling that is applying for a Choices program.

Dashboard		🙌 Parer	nt	둥 Stu	dent Application
Adding new student Cancel					
Sibling Information To receive sibling priority, parent/g check all siblings below you would	uardian MUS like linked w	ST add each curre ith ! . Pl	ently enrolled siblin lease review sibling	ng to their parent a g priority guideline	ccount, make sure their address is the same and for each program.
-	Select	Sibling First Name	Sibling Middle Initial	Sibling Last Name	Important Note: It is the parent/guardian's responsibility to
	۵	The second s		1	verify that the siblings have the same address on file in the District's computer
					system at the current L.A. Unified school of attendance by the application deadline.
\bigcirc				£	Are all the siblings associated with this
Grade: 06		1000			student listed on the screen? If not, please
					Edit Student
					Next: Confirm and Apply

Part III: Applying for a Program

1. From the Dashboard, click on "Apply to Programs."

Dashboard	Parent	Student	Application
Welcome to your Dashboard		New My Favorites My Action	ns(<mark>0</mark>) My Messages
	What would y	you like to do?	
	Apply to Programs	Track / Edit Applications	
	Add / Edit Student	Edit Parent Profile	
Go to Apply Home			

2. Click on the student you want to apply for and click "Next."



3. Click on each of the programs you would like to apply for and click "Next."

Dashboard	Parent	Student	Application
Applying to Programs Cancel			
You may choose multiple programs	s. Please select the program(s) yo	u want to apply to for see :	
Magnet Programs	Dual Language Education Programs	Schools for Advanced Studies (SAS)	Zones of Choice (ZOC)
Application Period Oct 1 - Nov 13	Application Period Oct 1 - Nov 13	Application Period Oct 1 - Nov 13	Application Period Nov 1 - Nov 15
Admission (Criteria Schools Per ACS) Transpo	mits With Affiliated Affiliated	Charter Schools
Applicat Oct 1	ion Period Applica - Nov 13 Aug 1	tion Period Applica 3 - Sep 16 Oct	ation Period 1 - Nov 13
Previous			3 Program(s) Selected Next

4. On the Verifying Parent Information screen, you will verify your information is correct and click "Next." If you need to edit the information, click "edit."

applying for EChoices Cancel			
1 2 3 4 5 6 7			
Verifying Parent Information edit			
First Name:	Middle Initial:		
Last Name:			
Primary Phone:	Secondary Phone:		
	Ext:		
Address:	Apt. No:		
City:	Zip Code:		
		Applying to 3 Program(s)	Next

5. On the Verifying Student Information screen, you will verify your student information is correct and click "Next." If you need to edit the information, click "edit."

applying for EChoices Cancel	
1 2 3 4 5 6 7	
Verifying Student Information edit	
First Name:	Middle Initial:
Last Name:	Date of Birth(mm/dd/yyy):
Gender:	Ethnicity:
Address:	Apt. No:
City:	Zip Code:
Next Year Grade (Year 21-22):	Current School: None
Previous	Applying to 3 Program(s) Next

6a. On the Identify School Choices screen, you will make your selection by clicking on the drop-down menu and clicking "Next." If you applied for a Magnet program, you can make a maximum of three choices. If you used the school search tool at <u>http://explore.lausd.net</u> to "Favorite" a school, it will appear at the top of the drop-down menu.



6b (1). On the Identify School Choices screen, you will make your selection by clicking on the drop-down menu and clicking "Next." If you applied for a Dual Language Education (DLE) program, you can make a maximum of three choices. If you used the school search tool at http://explore.lausd.net to "Favorite" a school, it will appear at the top of the drop-down menu.

applying for EChoices	Cancel to three Dual Language Education Programs. Wondering which	h program might be a good fit for your
Dual Language Education Programs	Please note: Franklin HS and Griffith MS: Apply through the Magnet	Important Note: • English Speakers in grades 2-12 Schools will contact parents of English
	<i>Program Alexander Science Center: Apply through the Affiliated Charter Schools Program</i>	speakers in grades 2 - 12 who have not previously participated in a Dual Language Education program to determine eligibility. A target language
Application Period Oct 1 - Nov 13	= School Favorites (Edit) First Choice Please Select	assessment will be administered prior to offering placement. • English Learners in grades 2-12 Schools will contact parents of English
	Second Choice (optional) Please Select	learners (ELs) in grades 2 - 12 who have not previously participated in a Dual Language Education program to determine eligibility. ELs of the same
	Third Choice (optional) Please Select	target language of the program to which they are applying can enter at any time.
Previous		Applying to 1 Program(s) Next

6b (2). If you applied for a Dual Language Education (DLE) program, you will need to select the Languages(s) spoken at home and the language(s) your child speaks before making your selections and click "Next."

applying for ECh	oices Cancel				
1 2 3 4 5 6 -					
Your responses to the ques changes regarding the lang	stions below will help guages spoken may im	determine program npact your child's pla	eligibility. During the er cement in the program	nrollment process at the schoo n.	ol site, any
	Please answer th	e questions below by	selecting all answers that	t apply.	
	What language	(s) are spoken in the h	ome?		
	 Arabic 	 Armenian 	French		
	Korean	Mandarin	Spanish		
	English	Other			
	What language	(s) does vour child spe	ak?		
	Arabic	Armenian	French		
	Korean	Mandarin	 Spanish 		
	 English 	Other			
	Is the student of Immersion, On Program? Yes No	currently enrolled in a e-Way Immersion, or V	Dual Language Two-Way Vorld Language Immersic	n	
Previous				Applying to 1 Program	n(s) Next

6c. If you applied for a Schools for Advanced Studies (SAS) site, please select a maximum of three schools and click "Next." If you used the school search tool at <u>http://explore.lausd.net</u> to "Favorite" a school, it will appear at the top of the drop-down menu.

applying for EChoices	Cancel		
Identify School Choices:			
You may select up to three sch	ool sites when applying for Schools for Advanc	ed Studies (SAS).	
Schools for Advanced Studies (SAS)	= School Favorites (Edit)First Choice		Important Note: All private school, independent charter, and pool. A Unified applicants to Gifted
	Please Select Second Choice (optional)	•	Magnets and Schools for Advanced Studies (SAS), including incoming Kindergarten SAS applicants, are
Application Period	Please Select Third Choice (optional)	•	Eligibility form by the deadline. This form is included in the Print Confirmation, as well as available for
Oct 1 - Nov 13	Please Select	•	download on eChoices.lausd.net. The Verification of Eligibility form is not required for students currently attending an L.A. Unified school or applicants to an Affiliated Charter School with the SAS designation. Please be advised that transportation is not provided for Schools for Advanced Studies.
Previous			Applying to 1 Program(s) Next

6d. If you applied for an Admission Criteria School (ACS), you may only select one school. After making your selection click "Next." If you used the school search tool at <u>http:///explore.lausd.net</u> to "Favorite" a school, it will appear at the top of the drop-down menu.

entify School Choice:		
You may select one school site	when applying for Admission Criteria Schools (ACS).	
Admission Criteria Schools	= School Favorites (Edit)	
(ACS)	First Choice	Important Note:
	Please Select 👻	programs we encourage you to attend
		informational sessions before submitti
() 🗐)	Please note: Admission Criteria Schools listed below do not participate	a Choices application. After submitting an on-time Choices application,
	<i>in the Choices application and selection process. Please</i>	applicants will be contacted by the
Application Period	contact these schools directly for more information.	school to fulfill an additional screening process.
Oct 1 - Nov 13	Harbor Teacher Preparation Academy	F
	Middle College High School	

6e. If you applied for Permits With Transportation (PWT) and are eligible, your school selection will be based on your resident school. To find out more information, click on the "here" button or visit echoices.lausd.net. Click "Next" to proceed to the next screen.



6f. On the Identify School Choices screen for Affiliated Charter Schools, you will make your selection by clicking the checkbox for any schools you would like to attend. There is no maximum number of choices you can select. If you used the school search tool at http://explore.lausd.net to "Favorite" a school, it will appear at the top of the drop-down menu. Click on "Show More Schools" to see additional schools that may be available. Click "Next" to proceed to the next screen.

Affiliated Charter Schools	🗢 = School Favorites (Edit)	Important Note:
\frown	Affiliated Charter Schools	• There is no preference order if you select multiple affiliated charter schoo
	Alexander Science Center [1511101]	Transportation is NOT provided by the affiliated charter schools. Refer to the affiliated charter schools.
	Alexander Science Center Dual Language Spanish [1511102TWS]	• Please check the distance of a school
Application Period Oct 1 - Nov 13	Beckford Charter for Enriched Studies [1233501]	your home address before applying.
	Calabash Charter Academy [1270401]	
	Calvert Charter for Enriched Studies [1271201]	
	Canyon Charter Elementary [1279501]	
	Carpenter Community Charter [1282201]	
	Castlebay Lane Charter [1288101]	
	Colfax Charter Elementary [1316401]	Ĩ
	Dearborn Elementary Charter Academy [1337701]	j
	Show More Schools	

6g. On the Identify School Choices screen for Zones of Choice, you will make your selection by selecting a rank for <u>all</u> of the schools in the zone. Click on "Show More Schools" to see additional schools that may be available. Click "Next" to proceed to the next screen.



7. After selecting all of your choices, you will be asked if you would like to share your information. Click "Yes" or "No" and then click "Next: Terms and Conditions."

🚹 Dashboard	Parent	Student	Application
applying for EChoice	S Cancel		
Information Sharing			
	If your child is placed on a waiting list, do you want his/her name shared with other schools that may have space available?	⊖ Yes ⊖ No	
Previous		Applying to 1 Program	(s) Next: Terms and Conditions

8. Finally, read the Terms and Conditions and click on "I agree..." and click "Submit."

rms a						4	
in f app Pai of For inf res Th Ap If t	for the 20 plication v rents/gua the applic r the stud formation sponsibilit e electror oplication i the applica	21-2022 school ye vill be processed. rdians who submi: iation.Parents shoi ent to be eligible fr will result in an ap y of the parent/gu ic signature on the Guidelines and Ins ant is not selected	ar. In the ever t a Choices ap uld check the or selection or plication not l ardian to com e application s tructions. into a Choices	nt that multip plication onli Apply Portal r assignment being proces uplete the app signifies that s Program(s),	le applications a ne will receive a for updates. , all information sed and/or an a olication correct the parent/guar the applicant w	are submitted f ill corresponde must be comp pplicant's remo ly, or it will be dian has read a ill be placed or	for the same student, only the find nce electronically, including the olete and accurate. Falsification of oval from the program. It is the rejected. and understood the Choices of a waiting list for his/her first ch

9. **Congratulations!** You have just submitted your student's application. You may print your confirmation now or return to the Apply site and view it at any time. You will also receive a confirmation email, so please check your email inbox.



The on-time application <u>closes</u> on Friday, November 13, 2020 at 11:59 p.m.

You can edit or update an online application with additional programs and/or schools until the on-time application closes.